

**MASSEY UNIVERSITY**

**COLLEGE OF SCIENCES**

**CONSTRUCTION PROGRAMMES INDUSTRY LIAISON SUB-COMMITTEE**

**TERMS OF REFERENCE**

**1. Powers of the Industry Liaison Sub-Committee**

The powers and functions of the Industry Liaison Sub-Committee of the CPMC are to:

- a) Maintain links with the programme and the industry to encourage on-going bilateral communication between academic staff and the industry.
- b) Provide feedback to academic staff on the performance of recent graduates in the workforce.
- c) Advise the programme management committee of employment trends and the likely effects for new graduates.
- d) Advise the academic staff of trends, research and developments in the industry/professions and the potential impact on the programme.
- e) Participate in regular reviews of graduate profiles and programme content and make recommendations to assist academic staff develop curricula relevant to the needs of the industry/profession.
- f) Receive reports on the health of the programme including enrolments, retention rates, industry placements, academic achievement of students and the quality assurance procedures which are being operated.
- g) Provide an industry/profession perspective to the review of the process of recognition of prior learning.
- h) Fulfil wider roles including student mentorship, guest lectureship, and advice on the sustainability and strategic directions for the programme.

The Term of Office for the industry representatives shall be two years.

**2.0 Meetings**

The Industry Liaison Sub-Committee shall hold meetings at least once per semester. In addition, it shall hold special meetings, as the need arises. Minutes of the meetings will be taken by the Programme Administrator or proxy.

**3.0 Reporting**

Through the representation of the Built Environment Cluster Leader, the Industry Liaison Sub-Committee shall report to the Head, School of Engineering and Advanced Technology, including the supply of minutes, or other documents containing specific proposals for approval.

**4.0 Membership**

- a) Three representatives from the industry:
  - i. Quantity surveying consultant.
  - ii. Construction management consultant.
  - iii. Building contractor.
- b) Two representatives from the professional organisations:
  - i. Representative from the New Zealand Institute of Building.
  - ii. Representative from the New Zealand Institute of Quantity Surveyors.
- c) Five academic representatives:
  - i. Qualification Coordinator, Construction (chair).
  - ii. Programme Director (Engineering & Technology).
  - iii. Built Environment Cluster Leader.
  - iv. Academic staff member.
  - v. Programme Administrator (secretary).

The committee has the power to co-opt members as required.

## APPENDIX

### Appointments to Membership 2009

#### Industry Liaison Sub Committee

*Industry representatives:*

- a) Colin Sykes – Commercial manager, Mainzeal.
- b) Ron Macdonald – Northern Divisional Manager, Hawkins Construction.
- c) Mark Binns, CEO, Fletcher Building Ltd. (Yet to be confirmed)
- d) Sam Lomex – Senior QS, Rider Levett Bucknall, Auckland; representative of the New Zealand Institute of Quantity Surveyors (NZIQS).
- e) Martin Fahey, Director & General Manager, Clear Water Construction; President of the Northern Chapter, New Zealand Institute of Building.

*Academic representatives (Massey University):*

- a) Dr Jasper Mbachu, Qualification Coordinator, Construction (chair).
- b) Dr Jane Goodyer, Programme Director (Engineering & Technology).
- c) Associate Professor Robyn Phipps, Built Environment Cluster Leader.
- d) Kate Henderson, academic staff member.
- e) Sarah Cowpertwait, Programme Administrator (secretary).

*Co-opted members:*

- a) Emily Chapman, Class Rep, Part 2 BConst – Student representative.
- b) David Warwick, Senior Cost Manager, Beca Carter Hollings & Ferner Ltd.
- c) Professor Don Cleland, Head, School of Engineering & Advanced Technology.